



The ELECTRICAL CONTRACTORS' Association of Ottawa

Change Order Management in Electrical Construction

Most electrical contractors agree that one of the industries most vexing problems is the change order. Changes, which significantly alter the nature of the work or the materials to be installed, are highly disruptive; so are substantial numbers of alleged "insignificant" changes. In many cases, changes alter the sequence of schedule activities. Often they require rework of installations, which already have been completed in order to accommodate the new design.

Change orders usually divert some manpower and equipment needed for original contract work. In addition to these expensive impacts on unchanged work, each change order is generally much more expensive to perform than an equivalent amount of work in the basic contract.

Following this course, participants will be able to:

- Identify change order errors in advance to minimize project loss
- Describe the impact of change order management on project success
- Discuss how to minimize the impact of change orders
- Explain how to manage changes on a project